Dear Parent/Guardian:

Plans are being made for your son/daughter to leave the school on a field trip to:

_____________________________________________________________________________

at _________(time) on ___________(date) and returning at approximately _______ (time) on _______ (date).

Curriculum Objective/Purpose: _______________________________________________________

Transportation will be:

☐ Private cars driven by adult volunteer drivers*  
☐ Chartered bus  
☐ Walking

Food arrangements:

☐ None  
☐ Bring lunch  
☐ Items may be purchased

*When transportation is by private car, the number of passengers will be limited to the number or operable seat belts and all occupants will be required to wear seat belts.

_____________________________________________________________________________

<table>
<thead>
<tr>
<th>Costs:</th>
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<tbody>
<tr>
<td>Admission</td>
<td>$____</td>
</tr>
<tr>
<td>Rooming</td>
<td>$____</td>
</tr>
<tr>
<td>Transportation</td>
<td>$____</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$____</td>
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<tr>
<td>Other</td>
<td>$____</td>
</tr>
<tr>
<td>TOTAL:</td>
<td>$____</td>
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</tbody>
</table>

__________________________  
(Date)  
__________________________  
(Teacher in Charge)

__________________________________________  
(Date of Reply)

☐ I give my permission for ____________________________ to attend the field trip to  
________________________ on ______________________ traveling by ____________________.

☐ I do not give my permission.

__________________________  
(Signature of Parent/Guardian)