



**Keep this info page!**

**ROYAL OAK MODEL UNITED NATIONS  
CONFERENCE: MUNUM 2020**  
The University of Michigan  
January 16 - 19, 2020

Parents and Delegates:

The following information is for MUNUM 2020, a Model United Nations Conference at the University of Michigan. If any information listed in this packet changes, you will be contacted via email, Slack, or Remind101. Payment and forms are due by **December 2, 2019**.

**ADD/DROP: [tinyurl.com/munum20](http://tinyurl.com/munum20) by 12/02/2019.**

**When: January 16 - 19, 2020**

ROMUN will leave Royal Oak High School at 1:00pm. (*Students will be expected to attend 1<sup>st</sup> – 3<sup>rd</sup> hour on Thursday, 4<sup>th</sup> hour is optional*)

ROMUN will leave Ann Arbor by 3:15 on January 19, 2020. Please make arrangements to pick up students at Royal Oak High School. Exact times will be announced closer to the conference. *The building will not be open for delegates to make phone calls.*

**PLACE:** MUNUM will be held at The University of Michigan. Delegates will be staying at The Graduate Ann Arbor.

**HOTEL:** The Graduate Ann Arbor is in the heart of the U of M campus: 615 East Huron Street Ann Arbor, MI 48104  
Rooms are listed under Steve Chisnell and Royal Oak High School.

**COST:**

REGISTRATION:	\$ 62.00
ROOMS:	\$ 170.00 (for 3 nights w/ 4 people per room)
MISC FEES:	\$ 3.00 (parking fees, etc.)
TEAM DINNER	\$ 15.00
<b>GRAND TOTAL:</b>	<b>\$250</b>

**PAYMENT:** May be made in cash, through fundraised accounts, or checks payable to “Royal Oak High School.” Please deliver all payments to Mandy Morello or Mr. Chisnell in a clearly-labeled envelope. You can also pay for the conference by credit card on [www.romun.org](http://www.romun.org). Contact Tyler Cattini ([roycattini38@rosd.org](mailto:roycattini38@rosd.org)) with any ROMUN account questions

**MEALS:** Purchased separately. Plan on 9 meals, 3 meals per day from dinner on Thursday to lunch on Sunday. There will be 1 team dinner on January 18, 2019. This cost is included in the overall conference cost.  
Plan to bring between **\$100-\$120** in spending money.

**CONDUCT:** The MUNUM Code of Conduct is strict. Both the MUNUM and the ROMUN codes of conduct will be enforced.

**BRING:** Students are encouraged to **pack tight** because of transportation. Students sharing rooms may decide ahead of time to divide up items to share. Remember, a majority of time will be spent in committee, not hotel rooms.

**OTHER ITEMS:** ROMUN binder, research materials, notes, extra paper, stationery, position papers, pens/highlighters/pencils, and anything else to help you be successful in committee. Electronic devices are **not** allowed in committee. There is accessible Wi-Fi and internet in the hotel.

**DRESS:** Dress to impress in professional Western business attire **for each day** (men: suit or jacket, dress pants with tie; women: dress, suit, dress slacks, skirts with blouse or sweater). Bring changes of clothes for the evenings. Jeans and tennis shoes are inappropriate for the conference itself.

Also, bring warm coats, hats, boots, and gloves.

**OTHER FORMS AND INFO:** Included should be:

- School permission slip
- Parent Driver Form
- Royal Oak Model UN Code of Conduct form
- Teacher signature slip verifying students have arranged for their work to be completed
- Medical and emergency contact form

**SCHOOL CONTACT:** Steve Chisnell is the Royal Oak Model UN advisor. He can be reached at Royal Oak High School (435-8500) or by cell (248) 346-8166 before 10:00 p.m.

**ADVISORS:**

**Steve Chisnell, Advisor**

**Cell:** (248) 346-8166

**School:** (435-8500)

**Email:** [steven.chisnell@royaloakschools.org](mailto:steven.chisnell@royaloakschools.org)

**Jennifer Crotty, Advisor**

**Cell:** (734) 507-1688

**Email:** [jennifer.crotty@royaloakschools.org](mailto:jennifer.crotty@royaloakschools.org)

***Return the following  
pages!***

**School District of the City of Royal Oak**  
**PERMISSION SLIP FOR FIELD TRIP**

Dear Parent/Guardian:

Plans are being made for your son/daughter to leave Royal Oak High School on a field trip to: **the MUNUM Conference at The University of Michigan, Ann Arbor, MI.**

Students will leave at approximately **1:00 pm** on **01/16/2020** and returning at approximately **4:30 pm** on **01/19/2020**.

Curriculum Objective/Purpose: **Model United Nations Conference**

Transportation will be:

- Private cars driven by adult volunteer drivers\*  
 Chartered bus  
 Walking

Food arrangements:

- None/Included  
 Bring lunch  
 Items may be purchased

**\*When transportation is by private car, the number of passengers will be limited to the number or operable seat belts and all occupants will be required to wear seat belts.**

01/16/2019

(Date)

S. Chisnell

(Teacher in Charge)

\_\_\_\_\_  
(Date of Reply)

I give my permission for \_\_\_\_\_ to attend the field trip to  
**MUNUM on 01/16/2020 through 01/19/2020** traveling by **private car**.

I do not give my permission.

\_\_\_\_\_  
(Signature of Parent/Guardian)



## ROMUN Parent Driver Form

ROMUN is always looking for ways to minimize conference costs to ensure all of our members can maximize their potential. In doing so, ROMUN heavily relies on our parents to help transport delegates to and from conferences.

Please consider signing up below. Contact Mandy Morello ([roymorelloa90@rosd.org](mailto:roymorelloa90@rosd.org)), Steve Chisnell ([steven.chisnell@royaloakschools.org](mailto:steven.chisnell@royaloakschools.org)) or Jennifer Crotty ([jennifer.crotty@royaloakschools.org](mailto:jennifer.crotty@royaloakschools.org)) with any questions.

I can drive **to** MUNUM 2020 on 01/16/2020 at 1:00pm and I can take \_\_\_\_\_ students (and bags).

Pick-up is at Royal Oak High School.

I can drive **from** MUNUM 2020 on 01/19/2020 at 2:30 and I can take \_\_\_\_\_ students (and bags).

Pick-up is at The University of Michigan.

\_\_\_\_\_  
*Parent Name*

\_\_\_\_\_  
*Parent Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Parent Phone Number*

\_\_\_\_\_  
*Parent Email*

**Special Arrangements or Comments:**



## TEACHER SIGNATURE SLIP FOR MUNUM 2020

### Royal Oak Model United Nations Conference

\_\_\_\_\_ has arranged to complete all obligations for my course from **01/16/2020** through **01/19/2020**. If his/her current grade is a concern, I have contacted Steve Chisnell.

1st Hour \_\_\_\_\_

2nd Hour \_\_\_\_\_

3rd Hour \_\_\_\_\_

4th Hour \_\_\_\_\_

5th Hour \_\_\_\_\_

6th Hour \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

Other: \_\_\_\_\_

**TEACHERS:** If you have any concerns about our trip, missed work, communication or arrangements, etc., please contact me.



# Overnight Conference Code of Conduct

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To insure a successful and effective stay, there must be rules we all agree to follow. The rules listed below have been established so that each student will have a safe and fun time.

1. **Be considerate** of all conference staff and guests from other schools. As a group we represent Royal Oak Schools and are expected to behave properly. Violation of our code of conduct may prevent ROMUN from participating in any future overnight trips. Your behavior should match that of an ideal diplomat and guest, in conference and away from the conference.
2. You may not leave the dormitory, hotel, or conference buildings during the times you are scheduled to be there. We will attend meals and walk the campus/city in groups. An advisor should always know where you are and who you are with.
3. You are not to socialize with the regular students of a host college.
4. There will be assigned rooms for both boys and girls. Groups of students (3+) may meet in rooms for delegation meetings and cards, etc. between conference times and lights out. After lights out, no one is to leave their rooms and silence is expected so as not to disturb the other guests. We are not the only ones staying here. On weeknights, especially, many will retire early and expect a decent night's sleep.
5. The use of any illegal substances such as tobacco, alcohol, or drugs will not be tolerated.
6. The advisors and other chaperones may have to change rules to ensure the safety of all at the conference. You must follow these changes.
7. We are on a school-related activity and under school rules and policies. Any violation of the above code of conduct or school rules will result in school discipline according to Royal Oak School's policies, disqualification from the conference, and dismissal from ROMUN. Serious violations may also result in a phone call to your parents for them to take you home from the conference.

Please sign below indicating that you have read and agree to abide by the above rules and return this to the USG Finance along with the other forms. We're looking forward to a great experience. Thank you!

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**PERMISSION TO PARTICIPATE IN FIELD TRIP AND  
MEDICAL INFORMATION AND TREATMENT AUTHORIZATION**

To: School District of the City of Royal Oak  
Student Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Student Social Security No. \_\_\_\_\_  
Address \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_  
Phone: (Home) \_\_\_\_\_ (Office): \_\_\_\_\_  
Other Emergency Contact: \_\_\_\_\_

This student has my permission to participate in a Field Trip to:  
\_\_\_\_\_  
on the dates of \_\_/\_\_/\_\_ through \_\_/\_\_/\_\_. Please return this form to the School one week prior to the field trip.

Dated: \_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_

The student **(does / does not)** require any special medicine. If applicable, please note the following and provide such additional information as may be required by the School.

Any required medicine brought must be plainly labeled with the student's name. Prescription medicine must be labeled with the student's name, doctor's name and phone, and clear instructions. Any other orders must be signed by a doctor.

**Please put medical insurance card information here!**

Name of Medical Insurance Company \_\_\_\_\_

Can the student take aspirin, if necessary? Yes / No

Identify any medicine to be taken by the student while on the field trip. Please provide all the information required, above.

Is the student allergic to any medicine? Identify:  
\_\_\_\_\_

Any allergies (bee stings, foods, etc.), please list here:  
\_\_\_\_\_

Any food restrictions, please list here:  
\_\_\_\_\_

Any restrictions on activities, please list here:  
\_\_\_\_\_

Any additional comments or information that would be helpful to staff, please list here:  
\_\_\_\_\_

To any school administrator, teacher, or designated school employee:  
You are hereby authorized to administer medication to the student in accordance with the instructions of the physician.  
To any doctor, nurse, hospital, or emergency medical personnel:  
In the event of a medical emergency, I hereby authorize and doctor, nurse, hospital, or emergency medical personnel to administer any and all medical treatment which shall be necessary or appropriate.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_