



Keep this info page!

ROYAL OAK MODEL UNITED NATIONS CONFERENCE: GLIMUN 2019 AT THE KALAMAZOO RADISSON December 4 - December 7, 2019

Parents and Delegates:

The following information is about the overnight trip to the Great Lakes Invitational Conference held at the Kalamazoo Radisson Hotel. If any information listed in this packet changes, you will be contacted via email. Parents, please keep a copy of this critical info for yourself. Delegates, please return the signature pages and your payment by ***Nov 4, 2019***.

TIMES: WEDNESDAY: We will leave Royal Oak High School by bus by 1:00pm to arrive and register by 4:00 p.m. (**NOTE: Students will be expected to attend 1st – 3rd hour on Wednesday. They may break for lunch, gather suitcases, etc., and return to the school. They can attend 4th hour if they wish/have time.*)

SATURDAY: We will depart from Kalamazoo late-afternoon/early evening. Please make arrangements to pick up students at Royal Oak High School. Exact times will be announced closer to the conference dates. *The building will not be open for delegates to make phone calls.*

PLACE: The GLIMUN conference is held in the confines of the Kalamazoo Radisson Hotel. The Radisson's phone number is 269-343-3333. The GLIMUN conference director is Bill Moraniec.

HOTEL: The Radisson is in downtown K-Zoo at the heart of the business district: <http://www.radisson.com/hotels/mikalama>. Rooms are listed under Steve Chisnell and Royal Oak High School.

COST:

REGISTRATION:	\$ 60.00
ROOMS:	\$ 150 (for 3 nights w/ 4 people per room)
BUS:	\$ 75.00
MISC FEES:	\$ 10.00 (parking fees, etc.)
TEAM DINNER	\$ 30.00

GRAND TOTAL: \$325

****If you are a new member your GLIMUN cost will be \$360. You will be paying for a ROMUN jacket. This jacket is \$50.00 but the ROMUN Conference package will lessen its cost to \$35.**

PAYMENT: May be made in cash, through fundraised accounts, or checks payable to "Royal Oak High School." Please deliver all funds to Mandy Morello or Mr. Chisnell in a clearly-labeled envelope. You can also pay for the conference by credit card on www.romun.org. Contact Tyler Cattini (roycattinit38@robsd.org) with any ROMUN account questions

MEALS: Purchased separately. Plan on 9 meals, 3 meals per day from dinner on Wednesday to lunch on Saturday. There will be 1 team dinner on December 6, 2019. This

cost is included in the overall conference cost. There are a variety of restaurants in the hotel and in Kalamazoo for students to choose from. Plan to bring between **\$100-\$120** in spending money.

CONDUCT: The GLICA Code of Conduct is strict. Please review the code of conduct in your GLICA books. Both the GLICA and the ROMUN codes of conduct will be enforced.

BRING: Students are encouraged to *pack tight* because of transportation. Bring the necessities required for four days and three nights. Students sharing rooms may decide ahead of time to divide up items to share. Remember, a majority of time will be spent in committee and not hotel rooms.

OTHER ITEMS: ROMUN binder, research materials, notes, extra paper, stationery, position papers, sample resolutions, pens/highlighters/pencils, and anything else to help you be successful in committee

*Electronic devices are **not** allowed in during committee. There is accessible Wi-Fi and internet in the hotel.*

DRESS: Dress to impress in professional Western business attire *for each day* (men: suit or jacket, dress pants with tie; women: dress, suit, dress slacks, skirts with blouse or sweater). Bring changes of clothes for the evenings. Jeans and tennis shoes are inappropriate for the conference itself. *Also*, bring warm coats, hats, boots, and gloves.

OTHER FORMS AND INFO: Included should be:

- A medical and emergency contact form
- A separate school permission slip
- A Royal Oak Model UN Code of Conduct form
- A teacher signature slip verifying students have arranged for their work to be completed

SCHOOL CONTACT: Steve Chisnell is the Royal Oak Model UN advisor. He can be reached at Royal Oak High School (435-8500) or by cell (248) 346-8166 before 10:00 p.m.

ADVISOR CONTACTS:

Steve Chisnell, Advisor

Cell: (248) 346-8166

School: (435-8500)

Email: steven.chisnell@royaloakschools.org

Jennifer Crotty, Advisor

Cell: (734) 507-1688

Email: jennifer.crotty@royaloakschools.org

**Return the following
pages!**

School District of the City of Royal Oak
PERMISSION SLIP FOR FIELD TRIP

Dear Parent/Guardian:

Plans are being made for your son/daughter to leave Royal Oak High School on a field trip to: **the GLIMUN Conference at the Radisson Hotel in Kalamazoo, MI.**

Students will leave at approximately **12:00 pm** on **12/4/2019** and returning at approximately **5:30 pm** on **12/7/2019**.

Curriculum Objective/Purpose: **Model United Nations Conference**

Transportation will be:

- Private cars driven by adult volunteer drivers*
 Chartered bus
 Walking

Food arrangements:

- None/Included
 Bring lunch
 Items may be purchased

Cost:	
Admission	\$60
Hotel	\$150
Transportation	\$75
Team Dinner	\$30
Miscellaneous	\$10
*TOTAL:	\$325

*New Members are required to purchase a	
ROMUN Jacket:	\$35
TOTAL:	\$360

***When transportation is by private car, the number of passengers will be limited to the number of operable seat belts and all occupants will be required to wear seat belts.**

12/4//2019

(Date)

S. Chisnell

(Teacher in Charge)

(Date of Reply)

I give my permission for _____ to attend the field trip to **GLIMUN on 12/4/2019** traveling by **chartered bus**.

I do not give my permission.

(Signature of Parent/Guardian)



TEACHER SIGNATURE SLIP FOR GLIMUN 2019

Royal Oak Model United Nations Conference

_____ has arranged to complete all obligations for my course from 12/4/2019 through 12/6/2019. If his/her current grade is a concern, I have contacted Steve Chisnell.

1st Hour _____

2nd Hour _____

3rd Hour _____

4th Hour _____

5th Hour _____

6th Hour _____

Other: _____

Other: _____

Other: _____

TEACHERS: If you have any concerns about our trip, missed work, communication or arrangements, etc., please contact me.



Overnight Conference Code of Conduct

To insure a successful and effective stay, there must be rules we all agree to follow. The rules listed below have been established so that each student will have a safe and fun time.

1. **Be considerate** of all conference staff and guests from other schools. As a group we represent Royal Oak Schools and are expected to behave properly. Violation of our code of conduct may prevent ROMUN from participating in any future overnight trips. Your behavior should match that of an ideal diplomat and guest, in conference and away from the conference.
2. You may not leave the dormitory, hotel, or conference buildings during the times you are scheduled to be there. We will attend meals and walk the campus/city in groups. An advisor should always know where you are and who you are with.
3. You are not to socialize with the regular students of a host college.
4. There will be assigned rooms for both boys and girls. Groups of students (3+) may meet in rooms for delegation meetings and cards, etc. between conference times and lights out. After lights out, no one is to leave their rooms and silence is expected so as not to disturb the other guests. We are not the only ones staying here. On weeknights, especially, many will retire early and expect a decent night's sleep.
5. The use of any illegal substances such as tobacco, alcohol, or drugs will not be tolerated.
6. The advisors and other chaperones may have to change rules to ensure the safety of all at the conference. You must follow these changes.
7. We are on a school-related activity and under school rules and policies. Any violation of the above code of conduct or school rules will result in school discipline according to Royal Oak School's policies, disqualification from the conference, and dismissal from ROMUN. Serious violations may also result in a phone call to your parents for them to take you home from the conference.

Please sign below indicating that you have read and agree to abide by the above rules and return this to the USG Finance along with the other forms. We're looking forward to a great experience. Thank you!

Student Signature _____ Date _____

Parent Signature _____ Date _____

**PERMISSION TO PARTICIPATE IN FIELD TRIP AND
MEDICAL INFORMATION AND TREATMENT AUTHORIZATION**

To: School District of the City of Royal Oak
Student Name: _____ Date of Birth _____
Student Social Security No. _____
Address _____
Parent/Guardian Name _____
Phone: (Home) _____ (Office): _____
Other Emergency Contact: _____

This student has my permission to participate in a Field Trip to:

on the dates of __/__/__ through __/__/__. Please return this form to the School one week prior to the field trip.

Dated: _____
Parent/Guardian Signature _____

The student **(does / does not)** require any special medicine. If applicable, please note the following and provide such additional information as may be required by the School.

Any required medicine brought must be plainly labeled with the student's name. Prescription medicine must be labeled with the student's name, doctor's name and phone, and clear instructions. Any other orders must be signed by a doctor.

Please put medical insurance card information here!

Name of Medical Insurance Company _____

Can the student take aspirin, if necessary? Yes / No

Identify any medicine to be taken by the student while on the field trip. Please provide all the information required, above.

Is the student allergic to any medicine? Identify:

Any allergies (bee stings, foods, etc.), please list here:

Any food restrictions, please list here:

Any restrictions on activities, please list here:

Any additional comments or information that would be helpful to staff, please list here:

To any school administrator, teacher, or designated school employee:
You are hereby authorized to administer medication to the student in accordance with the instructions of the physician.
To any doctor, nurse, hospital, or emergency medical personnel:
In the event of a medical emergency, I hereby authorize and doctor, nurse, hospital, or emergency medical personnel to administer any and all medical treatment which shall be necessary or appropriate.

Dated: _____ Signature: _____